



Agenda

Meeting: **Overview and Scrutiny Committee**
Date: **11 July 2017**
Time: **7.00 pm**
Place: **Council Chamber - Civic Centre, Folkestone**

To: **All members of the Overview and Scrutiny Committee**

The committee will consider the matters, listed below, at the date, time and place shown above. The meeting will be open to the press and public.

Members of the committee, who wish to have information on any matter arising on the agenda, which is not fully covered in these papers, are requested to give notice, prior to the meeting, to the Chairman or appropriate officer.

1. **Apologies for Absence**

2. **Declarations of Interest**

Members of the committee should declare any interests which fall under the following categories*:

- a) disclosable pecuniary interests (DPI);
- b) other significant interests (OSI);
- c) voluntary announcements of other interests.

3. **Minutes (Pages 5 - 8)**

To consider and approve, as a correct record, the minutes of the meeting held on 20 June 2017.

4. **Quarter 4 Performance report 2016/17 (Pages 9 - 66)**

Report C/17/12 provides an update on the Council's performance for the final quarter of 2016/17, covering 1st January 2017 to 31st March 2017. The report enables the Council to assess progress against the approved performance indicators for each service area.

Queries about the agenda? Need a different format?

Contact: Sue Lewis– Tel: 01030 853265
Email: committee@shepway.gov.uk or download from our website
www.shepway.gov.uk

This report includes the full list of performance indicators and key performance indicators that will be monitored during 2017/18 and reported to CMT and Members quarterly.

The report also includes an overview of the complaints and compliments the Council has received from 1st April 2016 to 31st March 2017.

5. **Performance Management Framework (Pages 67 - 94)**

Report C/17/11: The Performance Management Framework was originally created and approved in 2014. On 24th February 2016, Cabinet approved the council's new approach to performance management. The Performance Management Framework has been revised to reflect the new procedures and ensure that it is up to date and reflect current working practices.

6. **Asset Management Framework (Pages 95 - 122)**

Report C/17/21 The Council will adopt a new Asset Management Framework from 2017 which is intended to last us through the next 5 years. This new framework replaces the previous Corporate Property Strategy 2013-2018 and the Asset Management Plan 2013-2018.

The new framework will provide Officers with clear direction for managing the corporate property portfolio whilst closely linking in with the strategic objectives set out in the Council's Corporate Plan.

7. **Parking Proposals for Princes Parade, Hythe and Sandgate Esplanade**

A presentation will be given by the Head of Commercial and Technical Services.

8. **Princes Parade Project Development Strategy (Pages 123 - 128)**

Report C/17/25 provides details of the key elements of the future work programme for the Princes Parade project.

Implementation of the work streams identified in this report will allow a detailed and comprehensive Business Plan to be prepared that will allow Cabinet to take a decision on whether to proceed with the implementation of the project, later in the year, after the planning application has been determined.

9. **Shepway Places and Policies Local Plan - submission draft (Pages 129 - 642)**

Report C/17/27: On 14 September 2016 Cabinet agreed report C/16/35, which sought approval to publish the Preferred Options Shepway Places and Policies Local Plan for public engagement and to agree the consultation arrangements.

The Preferred Options draft was subsequently published for consultation for six weeks in October to November 2016 and the Council received over 2,000 representations from more than 600 individuals, community groups and organisations. The representations have now been considered and the Plan has been amended to reflect these and other considerations.

The new version of the plan, called the Submission Draft Places and Policies Local Plan, is attached at Appendix 1.

The next stage in the process is to publish the Submission Draft Places and Policies Local Plan and undertake public consultation for a minimum six week period in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012. Following this, the Places and Policies Local Plan will be submitted to the Secretary of State and an examination in public will be held.

10. **Treasury Management Annual Report 2016/17 (Pages 643 - 656)**

Report C/17/22 reviews the council's treasury management activities for 2016/17, including the actual treasury management indicators. The report meets the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities. The Council is required to comply with both Codes through Regulations issued under the Local Government Act 2003.

11. **General Fund Revenue Budget Monitoring - 1st Quarter 2017/18 and 2016/17 Financial Outturn (Pages 657 - 670)**

Report C/17/26 provides a projection of the end of year financial position for the General Fund revenue expenditure based on net expenditure to 31 May 2017. The report also summarises the 2016/17 final outturn position (subject to audit) for the General Fund revenue expenditure compared to both the latest approved budget.

12. **General Fund Capital Budget Monitoring - 1st Quarter 2017/18 and 2016/17 Outturn (Pages 671 - 694)**

Report C/17/23 This monitoring report provides a projection of the latest financial position for the General Fund capital programme, based on expenditure to 31 May 2017. The report identifies variances on planned capital expenditure for the General Fund in 2017/18. The report also summarises the 2016/17 final outturn position (subject to audit) for the General Fund capital programme compared to both the latest approved budget and the quarter 4 budget monitoring position reported to Cabinet in April 2017. Finally the report also summarises the outturn position for the approved prudential indicators for capital expenditure in 2016/17.

13. **Housing Revenue Account Revenue and Capital Budget Monitoring - 1st Quarter 2017/18 and 2016/17 Outturn (Pages 695 - 706)**

Report C/17/20 provides a projection of the end of year financial position

for the Housing Revenue Account (HRA) revenue expenditure and HRA capital programme based on net expenditure to 31 May 2017. The report also summarises the 2016/17 final outturn position (subject to audit) for the HRA revenue expenditure and HRA capital programme compared to both the latest approved budget.

14. **Otterpool Park**

A presentation will be given.

15. **Exclusion of the public**

To exclude the public from the following items of business, on the grounds that it is likely to disclose exempt information, as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972: 'Information relating to the financial or business affairs of any particular person (including the authority holding that information).' 'Financial or business affairs includes contemplated as well as current activities.

16. **Otterpool Park**

A private presentation will be given.

17. **Varne, The Green, Coast Drive; Development Proposal (Pages 707 - 756)**

Report C/17/28 Outline planning permission was granted last year for 4 large dwellings on this Council owned site. This report comprises an options appraisal to assess how best to meet Council objectives and maximise value for money from the asset.

*Explanations as to different levels of interest

(a) A member with a disclosable pecuniary interest (DPI) must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares a DPI in relation to any item must leave the meeting for that item (unless a relevant dispensation has been granted).

(b) A member with an other significant interest (OSI) under the local code of conduct relating to items on this agenda must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares an OSI in relation to any item will need to remove him/herself to the public gallery before the debate and not vote on that item (unless a relevant dispensation has been granted). However, prior to leaving, the member may address the meeting in the same way that a member of the public may do so.

(c) Members may make voluntary announcements of other interests which are not required to be disclosed under (a) and (b). These are announcements made for transparency reasons alone, such as:

- membership of outside bodies that have made representations on agenda items, or
- where a member knows a person involved, but does not have a close association with that person, or
- where an item would affect the well-being of a member, relative, close associate, employer, etc. but not his/her financial position.

Voluntary announcements do not prevent the member from participating or voting on the relevant item